

Course overview:

InDesign CS2: Advanced

(S634eng)



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Overview and objectives

This one day course for Adobe InDesign CS2 builds on the concepts and skills taught in Adobe InDesign CS2: Basic. Students will learn how to use the application to create professional-looking layouts more efficiently. Specifically, they will learn how to set up multi-page spreads, work with vector paths, format type using advanced features, create lighting effects, adjust transparency, define object styles, explore the use of tables in a document, use the Story Editor, and manage long documents

Students will learn how to:

Set up multiple-page spreads; create tint and gradient swatches; use object libraries; and evenly space and align items.

Create and edit vector paths; create and edit clipping paths; and wrap type on a path.

Manually resize type; use Quick Apply; create path-based text wraps and convert type to outlines; precisely control leading, hyphenation, justification, and horizontal spacing in text; and use shortcuts with fonts.

Create lighting effects; adjust transparency; and define and use object styles.

Create, modify, and format tables; add headers and footers to tables; and merge table cells.

Edit text with the Story Editor; insert special characters; create column, frame, and page breaks; and use anchored objects.

Create sections, tables of contents, and indexes for a document; and combine several documents into a book file for printing.

Who should attend?

Students taking this course should have basic-level experience with InDesign CS2. Students should also be proficient users of the Windows XP operating system.

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Course contents

Efficient layout

- Document setup • Tint and gradient swatches • Object libraries • Item spacing

Vector paths

- Vector path creation • Vector paths and pictures • Vector paths and type

Typography

- Manual type resizing • Quick Apply • Graphics in typography • Precise leading control • Composition, hyphenation, and justification • Horizontal spacing • Typography shortcuts

Graphics

- Transparency • Object styles

Tables

- Creating tables • Changing table structure • Formatting tables

Type editing

- Story Editor • Special characters • Column, frame, and page breaks • Anchored objects

Long documents

- Sectioning • Tables of contents • Indexing • Books

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