

Course overview:

Freehand MX Basic

(S583eng)



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Overview and objectives

After completing this one-day course, students will know how to:

Draw paths by using the Freehand and Pen tools, select, copy, modify, and delete paths, extract and retract handles on a point by using the Pointer tool, modify images by using the Freeform tool, and position objects using the Snap tool.

Create colors in the Color Mixer panel, add, apply, and rearrange colors in the Swatches panel, and apply fills such as basic, gradient, tiled, textured, and lens fill, and strokes to objects.

Create a text block and add text to it, link text blocks, change font and font size, apply colors and styles, adjust space and leading of text, check the spelling, search text in your document, add text within a path, add text along a path, and convert text to a path.

Create layers, assign objects to layers, duplicate layers, view layers in different modes, lock, unlock, merge, hide, and remove layers

Who should attend?

Students should have a good working knowledge of Windows XP.

Getting started

- The FreeHand environment • Starting FreeHand and opening an existing document • Examining the FreeHand interface • Using the Tools panel • Using panels • Navigation Techniques • Observing views and changing a view's magnification • Setting the General Preferences options • Creating, saving, and closing a document • Creating a document • Saving a document • Closing a document and closing Freehand • Working with shapes • Rectangle and ellipse • Using the Rectangle tool • Using the Ellipse tool • Polygons and spirals • Using the Polygon tool • Using the Spiral tool • Modifying Shapes • Using the Scale tool • Using the Reflect tool • Using the Skew tool

Using and Editing Paths

- The Pencil tool • Drawing a curved path with the Pencil tool • Drawing a dotted line path with the Pencil tool • The Pen tool • Creating corner points • Creating curve points • Drawing curves with corner points • Creating connector points • Drawing closed paths • Editing Paths • Selecting paths, points, and handles • Copying and pasting paths • Creating additional handles on existing points • Modifying paths, points, and handles • Deleting paths, points, and handles • Modifying an object by grouping and ungrouping • The Freeform tool • Pulling and pushing a path

Colors

- Managing colors • Creating colors in the Color Mixer panel • Adding and rearranging colors in the Swatches panel • Using the Tints panel • Converting colors • Fills and strokes • Applying colors to paths and objects • Applying Basic fill • Applying linear and radial gradients • Applying Tiled fills • Applying a Transparency effect • Applying strokes to an object • Applying styles to objects

Text

- Using the Text tool • Adding text • Linking text blocks • Formatting text • Changing font name and font size • Adjusting space • Applying colors to text • Aligning text • Applying styles to text • Using spell check and text search • Using spell check • Using text search • Setting spelling preferences
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Layers

- Working with layers • Exploring the Layers panel • Creating a layer • Assigning objects to a layer • Duplicating a layer • Viewing layers in Preview and Keyline drawing mode • Manipulating layers • Locking and unlocking layers • Merging layers • Hiding and removing a layer

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