

# Course overview:

## HTML 4.0 Basic

(S569eng)



[www.courseware.co.uk](http://www.courseware.co.uk)  
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### Overview and objectives

After completing this one-day course, students will know how to:

Browse the Web and use tags and document structure elements to create an HTML document

Create headings and paragraphs, format the text on a Web page, add comments to the code, and insert a horizontal rule on a Web page

Create a hyperlink to another Web site, another Web page, and a point within a Web page, using the A tag and HREF attribute and create a mailto link by using the mailto attribute

Add images to a Web page and align the text around it, add a background color, and a background image to a Web page

Create unordered lists, ordered lists, definition lists, and nested lists and use images as bullets on a Web page

Create a table, add a heading to it, span a cell across a row and a column, align a table and data within cells, insert images and hyperlinks within cells, and create nested tables

Create inline, embedded, and linked style sheets

Students will learn how to create web pages, use tags and attributes, add graphics and links, create lists and tables, and use styles to make their pages look consistent.

### Who should attend?

Students should be familiar with PCs and the use of a keyboard and mouse. Students should also be proficient users of the Windows 95 (or later) operating system and an Internet browser.

#### Getting started

- Introduction to the Web • Exploring a Web site • HTML 4.01 • Exploring an HTML document and its source code • Basic HTML structure • Creating a simple Web page • Defining paragraphs and headings

#### Structuring text

- Bold and italic text • Creating bold and italic text • Defining contact information • Quotes and citations • Creating a block quote • Inserting citations and line breaks • Character entities and horizontal rules • Formatting the page footer • Text size • Modifying the footer text • Lists • Creating an unordered list • Creating an ordered list • Creating a nested list

#### Links

- Linking documents • Observing link behavior • Linking to another page • Creating an external link • E-mail Links • Creating an e-mail link • Creating a pre-written subject line • Intra-document links • Creating named anchors

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### Images

- Image formats • Discussing image file types • Inserting images • Embedding an image • Creating alternative text • Aligning images • Setting an image as a link

### Tables

- Creating tables • Creating a table • Modifying table and cell width • Commenting your code • Modifying tables • Modifying cell alignment • Modifying cell spacing and padding • Inserting images and links in table cells

### Style sheets

- CSS: Web style sheets • Creating an embedded style sheet • Color • Applying color with hexadecimal values • Setting background colors • Setting link styles • Applying styles with the < span> tag • Text styles • Setting the font face • Setting font size • Linked style sheets • Creating and linking to a style sheet

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