

Course overview:

Oracle10g AS Discoverer

Create Queries & Reports (Web)

(D123eng, 2 days)



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Overview and objectives

The primary objective of this 2-day course is to teach students the purpose and capabilities of the Discoverer 10g AS tool. Thereafter each user can learn to apply this knowledge to the company's internal data model.

Who should attend?

The target audience for this course is end users and administrators using Oracle 10g AS.

Course content

Data Analysis Review

- What Is Data Analysis • Introduction to Oracle10g Discoverer • Discoverer Components • Important Terminology • The Training Environment

Creating Queries

- Starting Discoverer AS • Online Help • The Workbook Wizard • The Results Window

Query Management

- Managing Workbooks • Saving Workbooks • Opening Workbooks • Deleting Workbooks • Sharing Workbooks • Managing Worksheets • Moving/Copying Worksheets • Editing Worksheets • Renaming And Deleting Worksheets

Modifying the Display

- Adding a Report Title • Adding a Report Footer • Print Preview/Page Setup Options • Page Setup Options • Formatting Headings • Modifying Heading Properties • Formatting Data • Changing Default Column Size • Modifying Data Display Properties • Setting Heading and Data Format Defaults

Working with Conditions and Parameters

- Working with Conditions • Viewing, Applying, Disabling Conditions • Creating New Conditions • Using the New Condition Dialog • Multiple and Nested Formula Conditions • Create Conditions Using the Analysis Bar • Editing Conditions • Working with Parameters • Viewing, Applying, and Disabling Parameters • Creating New Parameters • Executing the Query with the Parameter Wizard • Editing Parameters

Working with Conditional Formats and Calculations

- Working with Conditional Formats • How Conditional Formats Are Used • Viewing, Applying, Disabling Exceptions • Creating and Editing Conditional Formats • Working with Calculations • Viewing, Displaying, Hiding Calculations • Creating Calculations Using the Edit Calculation Dialog • Creating Calculations Using the Tool Bar • Editing Calculations

Working with Sorts, Totals, and Percentages

- Working with Sorts • Creating Column Sorts • Creating Group Sorts • The Sort Table Dialog • Working with Totals • Viewing, Displaying, Hiding Totals • Creating/Editing Totals Using the Total Dialog • Working with Percentages • Viewing, Displaying, Hiding Percentages • Creating/Editing Percentages • Using the Percentage Dialog • Using the Tool Bar To Create Percentages • Drilling the Data • Using Drills in Discoverer • Drilling from the Workbook Window • Using the Drill Dialog • Specifying Drill Options • Drilling To External Applications

Graphing Data

- Creating a Graph • Selecting a Graph Type • The Graph Window

Workbook Maintenance

- Scheduling Workbooks • Schedule Workbook Dialog • Scheduling Manager • Opening Scheduled Workbooks • Exporting Discoverer Output • Using the Export Dialog

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Working with SQL and Setting Options

- Viewing, Exporting, And Importing SQL • The SQL Inspector/Plan Display • Setting Discoverer Options • General Options • Query Governor Options • Sheet Options • Format Options • Advanced Options • EUL Options

Using SQL Functions in Discoverer

- Using Functions in Discoverer • Function Categories • Types of Functions • String Functions • Character String Formatting Functions • Character String Manipulation Functions • Numeric Functions • Numeric Comparison and Presentation Functions • Date Functions • Date Recalculation Functions • Nesting Functions • Using Analytic Functions

Introduction To Discoverer Viewer

- What Is Discoverer Viewer • Starting Discoverer Viewer • Using Discoverer Viewer • Differences Between Discoverer Plus and Discoverer Viewer

Introduction To Discoverer Desktop Interfaces (Optional)

- Discoverer Desktop • Using Discoverer Desktop • Compare/Contrast Plus and Desktop • Preparing for Practice Exercises • Workshop System Requirements • Extracting the Student Files • Preparing To Run the SQL Scripts • Creating Student Accounts • Creating the Camp_Src Schema • Building the End User Layer and Business Area • Setting Security and Privileges • Registering the Sales_Tax() Function • Copying the Sample Word Document • Testing the Setup

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