

# Course overview:

## Training Course Development

(C763eng)



the courseware  
company

[www.courseware.co.uk](http://www.courseware.co.uk)  
[sales@courseware.co.uk](mailto:sales@courseware.co.uk)

### Overview and objectives

This 1-day workshop will draw upon real examples taken from delegates' own experiences in training sessions. In addition, each delegates will need to bring with them a course or section of a course that they are being asked to develop so that individual and group coaching can take place.

### Who should attend?

Attendees should have been trainers for at least one year and be regularly training groups of three or more.

### Course prerequisites

Delegates are asked to bring with them an outline of a course they need to design. The style of the workshop will enable the delegate to work on this problem with others.

Training Needs Analysis

Success criteria

Preparing Aims and Objectives

Content analysis - skills, knowledge and attitude

Timetable design

Familiarity with course subject matter

Exercise design - timings, content checking, trials, variety of activities

KISS - content check against KISS; stories, analogies etc.

Visual aids - Which? When? Why? Colour; Animation; Cartoons;

Making Technical Courses Relevant and Interesting to Delegates

Rehearsals

Pilot runs?

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